

**STATE OF WISCONSIN
CLASSIFICATION SPECIFICATION
STATE PATROL INSPECTOR**

I. INTRODUCTION

A. Purpose of This Classification Specification

This classification specification is the basic authority under ER 2.04, Wis. Admin Code, for making classification decisions relative to present and future State Patrol Inspector positions within the Wisconsin Department of Transportation in the Division of State Patrol. Positions allocated to this classification are responsible for the enforcement of and compliance with state and federal laws and administrative rules and regulations relating to the operation of motor carriers, school buses and other vehicles for a majority of the time. This classification specification is not intended to identify every duty which may be assigned to positions allocated to this classification, but is intended to serve as a framework for classification decision making in this occupational area.

Classification decisions must be based on the “best fit” of the duties within the existing classification structure. The “best fit” is determined by the majority (i.e., more than 50%) of the work assigned to and performed by the position when compared to the class concepts and definition of this specification or through other methods of position analysis. Position analysis defines the nature and character of the work through the use of any or all of the following: definition statements; listing of areas of specialization; representative examples of work performed; allocation patterns of represented positions; job evaluation guide charts, standards or factors; statements of inclusion and exclusion; licensure or certification requirements; and other such information necessary to facilitate the assignment of positions to the appropriate classification.

B. Inclusions

This classification encompasses positions that serve as sworn law enforcement officers in the Department of Transportation, Division of State Patrol, who are responsible for enforcement of state traffic and criminal laws, administrative rules and regulations, with primary emphasis on safety and preservation at permanent scale sites, mobile scale sites, highways and businesses for a majority of the time.

C. Exclusions

Excluded from this classification are the following:

1. Positions that meet the statutory definition of supervisor or management as defined in s. 111.81(19) and (13), Wis. Stats., as interpreted and administered by the Wisconsin Employment Relations Commission.

2. Positions which are responsible for the enforcement of state traffic and criminal laws, administrative rules and regulations, with primary emphasis on highway safety and preservations for a majority of the time and are more appropriately classified as State Patrol Trooper;
3. Law enforcement positions not located in the Department of Transportation, Division of State Patrol;
4. Positions that do not have arrest powers;
5. All other positions which are more appropriately identified by other classification specifications.

D. Entrance Into This Classification

Employees enter positions within this classification by competition.

II. DEFINITIONS

STATE PATROL INSPECTOR

Positions in this classification start with close or limited supervision, progressing to general supervision upon successful completion of the probationary period.

Positions exercise statutory arrest authority and are responsible for enforcement of state laws, administrative orders, and regulations relating to the operation of motor carriers, school buses, and other vehicles at permanent scale sites, mobile scale sites, highways, businesses, etc. Positions weigh trucks and other vehicles to insure compliance with state weight laws and license laws, scan vehicles for safety compliance and equipment requirements and conduct detailed inspections of documents and records related to leasing, registration, tax, and operator license requirements. Position take enforcement action for traffic violations and crimes observed, including issuance of warnings, citations, or effecting an arrest. Positions perform any law enforcement actions necessary to create an atmosphere of individual and public safety, as well as to preserve the State of Wisconsin's highways.

Activities include but are not limited to operating patrol vehicle in all conditions; apprehending vehicles required to stop at scales when they fail to do so; conducting Motor Carrier Safety Assistance Program (MCSAP) inspections on trucks and buses as well as driver requirement inspections; inspecting hazardous materials carriers to determine compliance with packaging, marking, labeling, and placarding of transport vehicles; conducting post accident inspections; and conducting interviews, reviewing drivers logs, vehicle maintenance records, etc.; annually inspect school buses; offer assistance to motorists and the public; performing emergency services; responding to man-made or natural disasters; representing the state in job related civil or criminal judicial processes; collecting and preserving evidence; reconstructing traffic incidents and accidents; preparing reports and documenting actions; serving arrest warrants and transporting prisoners; providing presentations to schools, public service organizations or other community groups; directing traffic at special events; assisting other agencies and promoting the interest of law enforcement and the citizens of Wisconsin at all times.

III. QUALIFICATIONS

The qualifications required for these positions will be determined at the time of recruitment including a comprehensive review of the Wisconsin Law Enforcement Standards Board requirements. Such determinations will be made based on an analysis of the goals and worker activities performed and by an identification of the education, training, work, or other life experience which would provide reasonable assurance that the knowledge and skills required upon appointment have been acquired.

Positions in this classification must be a current sworn law enforcement officer in the State of Wisconsin, be eligible for immediate recertification as a sworn law enforcement officer, or be in training to become a sworn law enforcement officer as a Cadet at the Wisconsin State Patrol Academy.

IV. ADMINISTRATIVE INFORMATION

This classification specification was created effective March 1, 2020 and announced in bulletin DPM-0515-CC/SC. Positions that were formerly classified as State Patrol Inspector in a seven-level series, which was abolished, were reallocated on the same date to this classification. The creation of a single level classification was the result of a compensation structure approved in collective bargaining with the Wisconsin Law Enforcement Association, 2017-2019 Contract.

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